How do | get more information? | Take a look at the SAM User Guide.

Before you register, you need to know the following:

What is an Entity?

REGISTRATION IN SAM IS FREE

In SAM, your company's business/organization is now reported in all government contracts.

Steps for Registering Your Entity in SAM:

1. Go to www.sam.gov
2. Click "Register New Entity" under "Register/Update Entity" on your SAM homepage.
3. Create a Individual Account and login.
4. Go to www.fbo.gov
5. Select your type of entity.
6. Select your Dun & Bradstreet CAGE Code if you have one. If not, you will be assigned to one.
7. Enter your Dun & Bradstreet Information (TIN, etc.).
8. Complete "Assessments".
10. Complete "General Information (business type, organization structure, etc.)".
11. Complete "Funding Information (Electronic Funds Transfer (EFT) Information)".
12. Complete "Responsibilities and Certifications".
13. Complete "Responsible Persons or Contact".
14. Complete "SAM Response Form".

IRS validates your TIN information.

Your entity registration will become active after 3-5 days when the validation is complete.

How To Obtain an EN: Visit www.sam.gov/businesses/small/article/d=102762;0,html.

To begin an EN visit:

1. Go to SAM.
2. If you have a TIN, fill in the EN form. If you do not have a TIN, enter a temporary one (TIN) assigned by the Federal Reserve System. (FRA).
3. A TIN is an Employer Identification Number (EIN) assigned by the IRS.

You need your entity's Tax ID Number (TIN) and taxpayer name (as it appears on your last tax return). For entities that do not pay taxes, you will need your EIN Number.

You need a DUNS to register your entity in SAM.

If your entity has a DUNS number, you can request a DUNS.

If you do not have a DUNS number, you can request a DUNS.

You need a DUNS to register your entity in SAM.

What's your TIN?

Intent: To identify this business's day or obtain a DUNS.

Number for the DBA Name registered, you can request a DUNS.

You need a DUNS to register your entity in SAM.

Steps for Registering Your Entity in SAM:


System for Award Management.