

NADC serves as the host to a Native American Procurement Technical Assistance Center (PTAC), which is funded in part through a cooperative agreement from the Department of Defense (DoD) through a program that is administered by the Defense Logistics Agency (DLA). The content of any written materials or verbal communications of the PTAC does not necessarily reflect the official views of or imply endorsement by DoD or DLA.



NADC-PTAC's Mission

The NADC PTAC's mission is to maximize the number of capable Native American owned companies in the Rocky Mountain and Great Plains Regions in the government marketplace. Providing our clients with an understanding of the requirements of government contracting and the marketing know-how to successfully obtain and perform federal, state, local and tribal government contracts is a top priority of NADC PTAC. Supporting government agencies in reaching and working with suppliers is also crucial to the success of this program.

NADC-PTAC Goals

- To provide contract identification and procurement assistance to Native American owned businesses in the Rocky Mountain and Great Plains Regions of the Bureau of Indian Affairs service areas.
- To improve local economies by assisting Native American businesses to successfully compete for and perform government contracts, thereby creating and retaining jobs and bringing other economic benefits to states and local communities.

NADC-PTAC Services

- Computerized bid opportunity matches
- Systems Award Management (SAM) Certification
- Identification of potential markets
- Bid and Proposal Assistance
- Contract Administration procedures
- GSA Federal Supply Schedules
- Market Research
- Federal Acquisition Regulations (FAR)
- Solicitation Review
- Contract Accounting procedures
- Subcontracting Opportunities
- Pre- and Post-Award Surveys
- Facilitate meetings w/contracting officials
- Application assistance for: 8(a), HUBZone, VOSB, SDVOSB, WOSB, DBE, Buy Indian
- Capability statement preparation
- Networking Events
- Various government contracting workshops and training for small business throughout service area

NADC-PTAC Headquarters

17 North 26th Street
Billings, MT 59101
(406) 259-3804
www.nadc-nabn.org

Leonard Smith, Program Director

lsmith@nadc-nabn.org

Mary Walks Over Ice, Program Manager

mwalksoverice@nadc-nabn.org

Thomas Jefferson, Accounts Manager

tjefferson@nadc-nabn.org

NADC-PTAC Service Areas and Field Offices

Stephen Fox, Procurement Specialist

Fort Belknap Field Office – Procurement Building

Service Area: Fort Belknap, Blackfeet,
Rocky Boy, Fort Peck Reservations

Office: 406-353-4325

Cell: 406-399-0129

sfox@nadc-nabn.org

Dustin Baird, Procurement Specialist

Pine Ridge Field Office – Lakota Funds

Service Area: all SD Reservations

Office: 605-455-2500

Cell: 605-431-5862

dbaird@nadc-nabn.org

Charelle Martin, Procurement Specialist

Northern Cheyenne Field Office - NCTHA

Service Area: N. Cheyenne, Crow, Wind River Reservation

Cell: 406-750-9976

cmartin@nadc-nabn.org

Robert Much, Procurement Specialist

Helena Field Office

Service Area: Flathead Reservation and serves as Advisor for all Procurement Specialists

Office: 406-442-8543

Cell: 406-431-9634

rmuch@nadc-nabn.org

Agency MABU

Bismarck, ND Field Office

Service Area: All ND Reservations

Office: 701-415-0008

nadcptacnd@nadc-nabn.org

