

Solicitation for Consultation Services

Open Date: 09-10-2015 Close Date: 09-30-2015

The ceiling amount for this solicitation is \$36,417

The Native American Development Corporation (NADC) is seeking a consultant(s) to provide the following for the Northern Cheyenne Tribal Projects through the Rural Community Development Initiative Grant through the USDA.

- Update existing Business Plan / Feasibility Study for a Propane Company, C-Store and Hotel/Restaurant.

Bidders must demonstrate their specific knowledge of USDA RCDI feasibility study and business plan requirements and list successfully completed projects funded from Federal sources.

The consultant should have a good understanding of the business and social environments of the Reservations to be served and demonstrate experience stacking Federal, State, and private funding for the construction of new businesses/community facilities for various Native projects. This will involve travel to the Reservations to: a) meet Tribal decision makers; b) communicate the information needed; and c) manage the timely receipt of information. Facilitation of meetings and communications with Native American Development Corporation will also be required. Some projects will be paid on a reimbursement basis with no advances against the contract; meaning payment will be made only for completed projects.

NADC will select consultants based on several factors including depth of experience, successful project accomplishment, experience of staff to be assigned to NADC projects, timing of availability to meet the convenience of NADC, and proposed cost for services. Respondents to this solicitation must list potential work plan steps, timing of product deliverables, and maximum costs for delivery of final products. Not all projects requiring TA are necessarily listed in this solicitation.

Please respond to this solicitation to NADC at the address listed below at the close of this solicitation:

United States Department of Agriculture/CFDA #10.446

Project Name: Northern Cheyenne – Hotel Business Plan

1. Work with Northern Cheyenne Economic Development Department, Northern Cheyenne Tribal Council and NADC Staff to update Business Plan for a hotel/restaurant, Propane Company and C-Store on the Northern Cheyenne Reservation.
2. Develop financing packages designed to leverage limited local financial resources for the eventual construction of all three startup businesses
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4. The bidder will also collaborate in the development of a “systems approach” for a sustainable agriculture demonstration on the Reservation.
5. **Project time frame is September 2015 to June 2016**

If you have any questions, please feel free to contact Mitzi Racine mracine@nadc-nabn.org or call 406-294-8057.